

**EXECUTIVE DIRECTOR EXTENDED ABSENCE**

The Executive Director shall appoint a designee to continue the daily operations of LEARN in the case of an extended absence of the Executive Director. The designee shall notify the LEARN Board Chair as soon as possible of the Executive Director's absence. The Associate Executive Director shall serve as the first designee.

If the Associate Executive Director is not available, a past or current Executive Director from a Regional Educational Service Center and/or a LEARN superintendent who is a member of the Executive Committee would serve as back up to the designee on a short term basis if necessary. The LEARN attorney would also be utilized as needed.

LEARN  
Policy Adopted: January 13, 2005  
Revised: September 11, 2014